

July, 2011

Dear Kindergarten Families,

Welcome to *The Teunis G. Bergen, Elementary School 9*, World of Kindergarten. At this time we are pleased to inform you that your child's teacher for the 2011-2012 school year will be Ms. _____, in room _____. As you and your child embark on this wonderful and exciting journey of knowledge, and partnerships you will discover that we are committed to building and nurturing strong minds, the love of learning, and lasting friendships. This year in kindergarten our children will be provided with many opportunities to explore, question, create, and draw conclusions from the world around them. We assure you that our educational program will not only stimulate and excite our children; it will also allow them to enhance the schema that they are bringing to us.

Please review the following information pertaining to **arrival** and **dismissal** for the school year **2011-2012**. Our school day will begin at **8:20 am**, and will end at **2:40 pm** promptly (Monday thru Friday).

Arrival & Dismissal: Due to the playground construction, students and parents are encouraged to utilize the pathway leading from the stairs on the St. Marks Ave entrance to enter all kindergarten classrooms. All kindergarten doors will be labeled with the teachers names in an effort to assist you with a smooth transition during arrival and dismissal. All kindergarten students must be dropped off and picked up in their classrooms daily. An assistant teacher will be assigned to your child's class to supervise a prompt dismissal. Our assistant teachers' day ends promptly after your child's dismissal; therefore we urge you to be on time for dismissal. Due to budget cuts, there will be no one to monitor your child after dismissal. We strongly encourage you to pick your children up on time daily.

Your child's teacher will have his/her name listed on the attendance list for a smooth transition upon arrival. Parents are invited to stay with their child's class for one hour and 10 minutes (8:20 am to 9:30 am). During that time, your child's teacher will provide you with schedules, supply lists and other pertinent details regarding your child's year in kindergarten. At 9:30 am, parents will join the administrative team in the school's auditorium for a brief orientation (see enclosed flyer). All Kindergarten students will be dismissed at 12:00 noon on this day and on Friday, September 13th. On Monday, September 13th ALL kindergarten students will attend a full day of school from 8:20am until 2:40pm. Students must be picked up promptly.

Afterschool Enrichment Academy

This year our Afterschool programs will begin as early as 2:40pm to accommodate our kindergarten dismissal. Applications for our PTO and Kids Orbit programs will be available during the first day of school. We are requesting that you make arrangements for your children to be picked up promptly until you have selected your Afterschool Program. Kindly remember that due to budget cuts, there will be no staff available to monitor students who are left after 2:40pm. All kindergarten teachers will have coverage in our Extended/Enrichment Day Program for students in grades 1-5, and can not stay with late students.

We look forward to working collaboratively with you. Please do not hesitate to contact us regarding any of the enclosed information. You may call our parent coordinator, Ms. Charmaine Derrell-Jacob beginning Monday, August 30, @ 347 563-5324 or 718 638-3260 Ext 1121.

Your Partner In Education,

Sandra D'Avilar
Principal

Sandra D'Avilar, *Principal*
Deborah Smith, *Assistant Principal*

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Teunis G. Bergen School
